

**RESIDENTIAL CHILD CARE LICENSING ADVISORY COMMITTEE
MEETING MINUTES**

12 March 2015
Cannon Health Building, Room 128
288 North 1460 West
Salt Lake City, UT

Members Present: Dale Smith, Joni Hemond, Jessica Goodman, Nicole Cunard, Cindy Smith, and Ana Cuenca (in place of Ilse Wilson).

Members Excused: Ilse Wilson, and Julie H. Shakib.

Members Absent: None.

Department of Health and Child Care Licensing Staff Present: Marc E. Babitz, Teresa Whiting, Simon Bolivar, Jessica Strout, Joyce Hasting, Sarah Atherton, and Austin Roy.

WELCOME

Mr. Smith welcomed those members of the committee and the public who were in attendance. Meeting commenced at 11:00 a.m.

OLD BUSINESS

Minutes from the January meeting were approved via email.

NEW BUSINESS

Introduction of Committee Members:

Ana Cuenca, Substitute for Ilse Wilson
Cindy Smith, Licensed Family Child Care Provider
Dale Smith, Child Development Expert, and Committee Chair
Jessica Goodman, Consumer
Joni Hemond, Pediatrician
Nicole Cunard, Consumer

Follow-up on Action Item, Monitor Report: Why providers cannot go outside with monitors; audio/visual monitoring; and rule R430-90/50-11(1).

- Committee voted and approved to have Child Care Licensing come back and propose how best to rewrite the rules regarding 1) Devices, and 2) Indoor/Outdoor use of said devices.

- Of the listed of audio/visual type monitors, none are recommended for commercial use.
- Device Capabilities:
 - Some monitors can link with up to 3 devices at a time.
 - There are monitors that have a range of up to 800 ft.
 - Monitors are designed with home care use in mind, not commercial.
- Dr. Babitz suggested that there may be more be practical/reasonable solutions for supervision of children than monitoring devices, and we should consider those other options as well when making a recommendation.
- Nicole suggested that setting a distance range would be better than simply saying indoor versus outdoors.
- Dale questioned whether or not the Angel Mat monitoring device should even be approved at all.
- Teresa explained that all decisions the program and bureau take are made with best practice in mind, and that we should continue this moving forward.

Agency Reports Overlapping Time, and Change of Start Time to 10:30 a.m.: Approved. The committee approved to have all future agency reports be conducted during an overlapping period of time between the Center Committee Meeting and the Residential Advisory Committee Meeting. This will better accommodate presenters, and consolidate messages and presentations being given. As a result of this, Advisory Committee Meeting will begin 30 minutes earlier moving forward at 10:30 a.m.

Proposed Change of Meeting Place for Advisory Committee Meeting: Approved. The committee voted and approved to change the location for future committee meetings to the Department of Health Highland Plaza Building beginning July 9, 2015 (see last page of minutes for further details).

AGENCY AND COMMITTEE REPORTS

Child Care Center Licensing Committee – Dale Smith

- **Center Committee Newsletter:** Deborah Tilley (with the help of Dale and others) is going to create a newsletter for providers; this newsletter will include best practices, report on top findings, and give suggestions on what providers can do to avoid findings.
 - Should Advisory Committee consider something similar? Will be placed on agenda for next meeting for consideration.
 - Request to have Child Care Licensing email a report to the committee of the top 10 findings for home providers.

Child Care Licensing – Simon Bolivar

1. **SB-12 Approved:**
 - a. General Description:
This bill amends provisions of the Utah Health Code related to child care.

b. Highlighted Provisions:

This bill: requires a child care provider that is exempt from licensure and certification requirements to:

- submit information to the Department of Health for the purpose of conducting criminal history checks;
- prohibit an individual with a misdemeanor or felony from providing care to a child receiving care from the provider, unless exempted by the Department of Health; and
- post, in a conspicuous location, a notice that is prepared by the Department of Health that states the facility is exempt from licensure and certification and provides the department's contact information for submitting a complaint;
 - ▶ allows the Department of Health to investigate a child care provider that is exempt from licensure and certification requirements under certain circumstances; and
 - ▶ makes technical and conforming amendments.

2. **Website Updates:**

- a. Link is being added to the website to allow providers to submit forms online.
- b. Care About Childcare and Child Care Licensing websites will be linked and you can use the same login and password for both sites.
- c. Anybody will be able to look up and see a facilities history, which will include: the date and time of inspections, as well as the results of those inspections.

3. **Facilities Search Change:** Changes have been made on the Child Care Licensing website to the search for a facility option, changes include:

- a. Inspections are now explained (both announced and unannounced).
- b. Findings are now explained, including the different levels of findings.
- c. If there are no findings during an inspection, it will now say: "This inspection was passed with no cited findings".
- d. Descriptions will be located at the bottom of the page.
- e. A description of what an additional inspection is, and what a follow-up inspection is are also included.

Care About Childcare – Steve Matherly

1. **State Plan Has Been Postponed to March 2016:** This is will give more time to prepare and comply with federal mandates.
2. **Rates:** Can now be updated anytime online. This is more difficult to collect from those not on subsidies.
3. **Deadline for CAC Grants:** Deadline is March 31, 2015. These are grants that are awarded for achieving "best practices".
4. **CCCDF Funds:** JoEllen is writing a grant for family child care providers that will help them purchase child care equipment for infants and toddlers who are 3 or under and on assistance. Further details to follow.

PUBLIC COMMENT

No comments.

Mr. Smith adjourned the meeting at 12:30 p.m.

UPCOMING SCHEDULE 2015

May 14, 2015

Cannon Health Building
288 N 1460 W
Salt Lake City, UT
Room 128
10:30 a.m. to 12:00 p.m.

July 9, 2015

September 10, 2015

November 12, 2015

Highland Plaza
3760 S Highland Dr.
Salt Lake City, UT
Room 425
10:30 a.m. to 12:00 p.m.

Anyone with a disability requiring accommodations to attend or fully participate in this program should contact Austin Roy at (801) 584-8294 or via email at aroy@utah.gov to request reasonable accommodations.